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**Principal: Mrs. Keira McCallan BA (Hons), PQH**

Monday, 26th September, 2016.

Dear Parent/Guardian,

Please read the following notes carefully.

- A sincere **Thank You** to everyone who helped out with the **Bag Packing** event in Asda on Saturday and to those parents who generously donated money. Your support is greatly appreciated and the event wouldn't have been such a success without your help. I would like to thank the boys from the **Christian Brothers Grammar School** in Omagh for giving up their day off to support our school. Details of the amount raised to follow next week.
- Our **Annual Continental/Irish Breakfast** takes place this **Friday- 30th September**, from **8.00am - 9.00am**. Breakfast is priced at **£2** per child and **£3** per adult with a maximum charge of **£10 per family**. Children who have not started school yet eat for free. Please support this event as **all proceeds are in aid of school funds**. Pupils must remain in the dining hall or Mrs. McCallan's classroom until 9.00am to ensure adequate supervision. School staff will not be available to supervise children until 9am. If anyone is available to help out that morning, please contact the school office. We would greatly appreciate any help.
- Parents Of **Year One** pupils: Our local **Ulster Herald** photographer will be coming to our school tomorrow morning at 9.30am to take a photograph of our new Year One pupils. Please make sure that your child is in attendance and is wearing their full school uniform.
- Please find attached a **Dates For Your Diary** for **September/October**.
- Interviews for the positions of **Head Boy** and **Head Girl** took place on Thursday and Friday. All the interviews were excellent and the selection of a Head Boy and Head Girl won't be easy as all pupils who were interviewed were very able

'We learn to love and love to learn.'

candidates. Staff will be participating in a secret ballot this week and all pupils who attended for interview will receive a letter in the post by **Saturday, 1st October**.

- Parents of pupils in **Year Seven**: The **Year Seven** after-school **Homework Club** will continue **tomorrow** from 3.10pm to 4.30pm.
- I am delighted to inform you that **First Holy Communion** has been arranged for **Saturday, 29th April @ 12pm** in **St. Patrick's Church, Eskra**.
- Extra copies of our **Monday Note** are available for collection at our Parents' Noticeboard at the main entrance of the school. Should you need extra copies, please feel free to take some.
- The **Mobile Library Van** will be coming to our school on **Monday, 3rd October** from **1pm to 2pm**.
- Please find attached our **Handling Complaints Policy**, recently reviewed by the Board of Governors. Please note that complaints sent by e-mail will no longer be accepted. Please return the reply slip by **Friday, 30th September**.

Yours sincerely,

Mrs. Keira McCallan  
(Principal)

## **Handling Complaints Policy**

I/we \_\_\_\_\_ have received, read and understood St. Patrick's P.S., Eskra's Handling Complaints Policy.

Signed:

Date: